# BSTRA Volunteerism Award Program Recording Sheet

Use this form to keep track of your time spent on BSTRA and trails projects.

Name_____ Street_____

Town/State/Zip_____

E-Mail_____ What would you like for your volunteer hours? (see below)

_____

## BSTRA Volunteerism Award Program Guidelines

When you volunteer your time to help BSTRA, you earn points towards year end awards. If you are involved in an activity that is not listed here, please check with the BSTRA Board of Directors. The Board of Directors do not receive compensation or volunteer hours for time served related to their positions as officers/ directors, except for complimentary membership. Points are awarded for the following activities:

- Non-BSTRA meetings you attend which are related to trail issues. For example: Town Master Plan meetings, working on a trail or greenway, State Forest Resource Management Plans, Friends of a State Forest or a specific trail-in other words, anything to do with trails allowing horseback riding.
- Time spent representing BSTRA at parades, trade shows, conferences, etc.
- Time spent preparing for, or cleaning up after a BSTRA event. For example: marking trails, setting up jumps, taking down markers, setting up tables, making signs, etc.
- Time spent working at a BSTRA event. For example: checking riders in or parking trailers.
- Time spent on writing projects. For example: writing fund raising letters, grant proposals, press releases, newsletter articles etc.
- Time spent working on trails. For example: attending BSTRA work days, attending another group's trail work days, verifiable independent work on state or town trails (include names and phone numbers of person that can verify the work)
- Time spent traveling to meetings, work days or events can be counted if travel time is over 1 hour, one way. Or a total of more than 2 hours travel time both ways.
- You must be a member in good standing to receive points.
- Use the form below to keep track of your hours. At the end of the year, turn it in to Becky Kalagher, 24 Glenn Street, Douglas MA 01516 or e-mail to bstra@charter.net
- Forms must be received by Jan. 3, 2018 in order to be eligible.

**To qualify for year end awards, adults must volunteer a minimum of four hours.**

*Volunteer hours can go towards your membership, AGM ticket, ride pass, BSTRA clothing, donate back to BSTRA, or a gift certificate to your favorite place. *Please be sure to fill in what you want on the line above. If it is not filled in, we will automatically make it a donation back to BSTRA.*
Volunteer hours worth .75 per hour.

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